



**STUDENT ADMISSION POLICY  
MAQSUT NARIKBAYEV UNIVERSITY**

## PREFACE

- 1. INTRODUCED BY:** Marketing and Sales Department;
- 2. APPROVED:** by the decision of the Executive Body - the Board of "M. Narikbayev KAZGUU University" JSC (Protocol No.\_from «\_»\_2024).
- 3. DRAFTERS:**  
Head of the Sales Department - N. Zhekshenova  
Head of the Legal Support Department - M. Krushinsky
- 4. INTRODUCED INSTEAD OF:** Student Admission Policy of MAQSUT NARIKBAYEV UNIVERSITY, approved by the decision of the Executive Body - the Board (Protocol No. 140 from 02 June, 2023).
- 5. REVIEW CYCLE:** 1 year

## CONTENTS

CHAPTER 1. SCOPE OF APPLICATION	4
CHAPTER 2. REGULATORY REFERENCES	4
CHAPTER 3. DESIGNATIONS AND ABBREVIATIONS	4
CHAPTER 4. RESPONSIBILITY AND AUTHORITY	5
CHAPTER 5: GENERAL PROVISIONS	5
CHAPTER 6. PROCEDURE OF ADMISSION TO MAQSUT NARIKBAYEV UNIVERSITY	8
CHAPTER 7. FOREIGN LANGUAGE ENTRANCE EXAM AND KAZAKH/RUSSIAN LANGUAGE ENTRANCE TEST REQUIREMENTS FOR APPLICANTS	11
CHAPTER 8. RULES AND PROCEDURE FOR ADMISSION OF APPLICANTS TO THE MNU LAW SCHOOL	21
CHAPTER 9. RULES AND PROCEDURE FOR ADMISSION OF APPLICANTS TO THE INTERNATIONAL SCHOOL OF ECONOMICS	22
CHAPTER 10. RULES AND PROCEDURE FOR ADMISSION OF APPLICANTS TO THE SCHOOL OF LIBERAL ARTS	26
CHAPTER 11. RULES AND PROCEDURE FOR ADMISSION OF APPLICANTS TO THE INTERNATIONAL SCHOOL OF JOURNALISM	30
CHAPTER 12. RULES OF ADMISSION TO MASTER'S AND DOCTORAL STUDIES	33
CHAPTER 13. UNIVERSITY ADMISSION REQUIREMENTS FOR FOREIGN CITIZENS FOR BACHELOR'S DEGREE PROGRAMMES	41
CHAPTER 14. OTHER TERMS AND CONDITIONS	44
Annex 1	45
Annex 2	46
Annex 3	47
Annex 4	51
Annex 5	54
Annex 6	55

## **CHAPTER 1. SCOPE OF APPLICATION**

1.1. This Policy of admission to study at JSC “M. Narikbayev KAZGUU University” (hereinafter - MAQSUT NARIKBAYEV UNIVERSITY and/or the University depending on the context) for professional educational programmes of higher education (bachelor's degree) and postgraduate education (master's degree, doctoral degree) in 2024 (hereinafter - “Rules”, “Admission Policy”) is developed in order to organise and control the process of admission of citizens to the University.

1.2. These Rules are obligatory for all departments of “MAQSUT NARIKBAYEV UNIVERSITY”.

1.3. These Rules are intended for familiarisation of applicants and their legal representatives at the time of admission and enrolment, as well as for internal use in “MAQSUT NARIKBAYEV UNIVERSITY” and its structural subdivisions in order to determine the order and procedure of admission of citizens to educational programmes of the University.

## **CHAPTER 2. REGULATORY REFERENCES**

2.1. These Rules have been drafted in accordance with:

- Constitution of the Republic of Kazakhstan;
- The Law of the Republic of Kazakhstan “On Education”;
- Model rules of admission to educational organisations implementing educational programmes of higher education;
- regulatory and instructional documents of the Ministry of Science and Higher Education of the Republic of Kazakhstan;
- other regulatory legal acts of the Republic of Kazakhstan, in the sphere of higher and postgraduate education;
- The University's Charter;
- Academic Policy;
- decisions of collegial management bodies (Executive Body - the Management Board, Academic and Research Council);
- by orders of the Chairman of the Board and the Provost of the University.

## **CHAPTER 3. DESIGNATIONS AND ABBREVIATIONS**

3.1. The following designations and abbreviations are used in these Rules:

MSHE RK - Ministry of Science and Higher Education of the Republic of Kazakhstan;

LSD - Legal Support Department;

ICD - International Cooperation Department;

MLS - MNU Law School;

ISE - International School of Economics;

SLA - School of Liberal Arts;

ISJ - International School of Journalism;

UNT - Unified National Testing;

WC - Working curriculum;

CT - Comprehensive Testing

KEPT - Kazakh and Russian languages entrance test

MathTest - entrance exam in mathematics

EPHPE - Educational programmes of higher and (or) postgraduate education  
EP - Educational programme

#### **CHAPTER 4. RESPONSIBILITY AND AUTHORITY**

4.1. These Rules shall be approved by the decision of the executive body - the Board.

4.2. The Head of the Marketing and Sales Department is responsible for implementation and execution of the requirements specified in these Rules, organisation and coordination of activities for implementation of specific stages of the Rules.

4.3. Responsibility for the safety and unauthorised copying of documents in the subdivision and leakage of official information shall be carried out by the heads of structural subdivisions of the University.

#### **CHAPTER 5: GENERAL PROVISIONS**

5.1. MAQSUT NARIKBAYEV UNIVERSITY admits persons having general secondary, technical and professional, post-secondary, higher education.

5.2. Admission of persons entering the University is carried out through the placement of the state educational grant at the expense of the republican budget, as well as payment of tuition at the expense of citizens' own funds and other sources. To participate in the competition for the award of educational grant of higher education at the expense of the republican budget or local budget on educational programmes of the University, the persons who have secondary, technical and professional or post-secondary education, except for those entering in related areas of training of higher education, providing for shortened terms of study, who have passed the UNT and scored results, according to (*Annex 6*), are allowed.

5.3. Persons with secondary, technical and vocational or post-secondary education, except for those entering in related areas of training of higher education, providing shortened terms of study, who did not reach the minimum score established in p. 4 of these Standard Rules (according to the results of UNT), with the results of UNT with inappropriate combinations of profile subjects, with cancelled results of UNT are enrolled in higher education on a full-time basis on a fee basis.

5.4. Upon completion of the academic period of study at a EPHPE institution, these persons shall take the UNT again during the year within the established timeframe, in accordance with the Rules for Unified National Testing approved by Order of the Minister of Education and Science of the Republic of Kazakhstan No. 204 from May 2, 2017 (registered in the Register of State Registration of Regulatory Legal Acts under No. 15173) (hereinafter - Order No. 204).

5.5. Citizens of the Republic of Kazakhstan, who have technical and professional, post-secondary or higher education, are admitted to the University's educational programmes of higher education with shortened terms of study.

Admission of persons who have technical and professional or post-secondary education with the qualification of 'middle-level specialist' or 'applied bachelor' in related areas of higher education training, providing for shortened terms of study, and who enter on a fee-paying basis, is carried out on the basis of the results of an interview conducted by the examination commissions of Schools (faculties).

The list of related educational programmes in the field of higher education and specialities of technical and vocational, post-secondary education shall be approved by the

authorized body in the field of education.

Admission of persons with higher education to study in shortened terms on a fee-paying basis is carried out on the basis of the results of the interview conducted by the applicants' admission commissions of Schools (faculties).

5.6. Persons who have secondary or technical and vocational, post-secondary education of the current year, who have passed the UNT within the established terms in accordance with Order No. 204 and who have achieved the minimum score established in the paragraph of these rules, shall apply to the Provost for admission to the University on a fee basis until they receive a document on general secondary or technical and vocational, post-secondary education.

Whereas in the period from 1 June to 25 August of the calendar year the students of senior 11<sup>th</sup> (12<sup>th</sup>) classes of secondary education organisations shall file an application to the University's Provost on a fee-paying basis until they receive a document on general secondary education.

5.7. Admission of citizens with general secondary education, who have served military service for a fixed-term military service, to study at the EPHPE on a paid basis is carried out within two years after completing military service according to the results of the interview conducted by the admission commissions of the EPHPE during the calendar year. In such case, the enrolment of citizens who have served military service is carried out in accordance with the academic calendar 5 (Five): days before the beginning of the next academic period.

5.8. Admission of foreign citizens under the allocated quota to international higher education institutions on the basis of the state educational order established on the basis of interstate agreements is carried out by the University independently.

5.9. Admission of foreign citizens to study at the University on a paid basis is carried out based on the results of the interview conducted by the commissions of the Higher Schools (faculties) for the admission of applicants. In this case, the enrolment of foreign citizens is carried out in accordance with the academic calendar 5 (five) days before the beginning of the next academic period.

5.10. The list of educational programmes under which the University provides education is given in Annexes 1, 2, 3 in terms of secondary general education, vocational education and higher and postgraduate education.

5.11. The list of bachelor's degree programmes, for which the quota of admission to higher education institutions of the Republic of Kazakhstan is established for persons who graduated from rural educational institutions, is approved by the order of the Ministry of Education and Science of the Republic of Kazakhstan (Annex 4).

5.12. MAQSUT NARIKBAYEV UNIVERSITY endeavours to achieve and promote the principles of equal opportunities and non-discrimination in obtaining educational services.

Thus, within the framework of "Inclusive Education Policy of MAQSUT NARIKBAYEV UNIVERSITY" and "Equality, Diversity and Inclusion Policy of MAQSUT NARIKBAYEV UNIVERSITY", the admission campaign aims to ensure that no applicant or their legal representative is discriminated against for reasons of age, disability, gender, presence or absence of marriage, pregnancy and maternity, race, religion, beliefs and other.

In carrying out its activities, the Admissions Committee shall adhere to the following

principles:

- respecting the interests of stakeholders;
- respecting and protecting human rights;
- ethics;
- equality and non-discrimination
- supporting ethno-social and ethno-national and religious diversity;
- ensuring a barrier-free environment and providing equal access to resources,

services;

- providing socio-psychological and pedagogical support of applicants,

Taking into account the peculiarities of psychophysical development, individual abilities and state of health of applicants and their legal representatives, counselling, acceptance of documents, conducting entrance examinations and signing the agreement on educational services may be carried out both in 'offline' and 'online' formats.

To this end, the University has a sufficient set of electronic educational technologies and distance forms, allowing to significantly expand the accessibility of higher education for disabled people and persons with disabilities.

The University's academic building meets all architectural accessibility requirements to ensure equality and convenience for all applicants and their legal representatives, students and staff, including those with special needs and disabilities.

The University endeavours to create all conditions for inclusive education, including:

1) organisation of a barrier-free architectural environment:

- accessibility of the surrounding territory, entrance ways (entrance groups are equipped with ramps, designated parking spaces, parking with a lift) and ways of movement within the educational campus and dormitory;

- availability of a specially equipped sanitary and hygienic room;

- availability of a notification system (call button for University personnel).

2) adaptation of the University's official website, taking into account the needs of hearing and visual impaired users;

3) conditions are created for individual study schedules, adaptation of educational programmes and the educational process (including taking exams and credits remotely) for persons with special needs and disabilities;

4) medical and psychological support is provided (availability of a health station in the educational campus and dormitories, 3 psychologist staff)

5) computer classes and the library are equipped with technical means and software:

- screen access 'Jaws for Windows Pro' with speech synthesis in Kazakh and Russian languages, complete with a multilingual package on a USB-drive;

- accessible working environment for the blind and visually impaired 'Guide Connect' on USB media

- text-to-Braille translator 'EiEdit' on a USB stick;

- tactile Braille reading display 'Canute 360' (9 lines of 40 characters);

- VP EmBraille tactile printing device;

- portable computer with Braille input/output and speech synthesiser 'EiBraille-W40J G2E';

- ClearReader+ reading machine with support for speech synthesis in Kazakh

and Russian languages and a keyboard for the ClearReader+ device;

- Prodigy Connect 12 portable video magnifier;
- stationary electronic video magnifier 'TOPAZ XL HD 24';
- LED-illuminated magnifiers, magnification 10x;
- special furniture for wheelchair users - Pro UP Air and table with electric

lifting system (two motors) and remote control.

6) The system of professional development of teaching staff and support staff on professional readiness to work with students with disabilities is being developed.

5.13. The University admits the following categories of students and audits:

5.13.1. **A learner** is any learner who intends to complete educational programmes of study and obtain an academic degree. Students, master's students and doctoral students are considered to be learners.

5.13.2. **Audit** - any person admitted to study a part of an educational programme without awarding an academic degree.

5.13.3. **Audit (non-degree)** - any person who has fulfilled the requirements of the School for admission to an educational programme and has been admitted to master a part of the educational programme.

A person wishing to take courses at the University must submit all required documents in accordance with paragraph 6 of the Regulations and submit an application no later than five working days before the beginning of the academic period to the Academic Quality Committee of the respective school for authorisation. The admission of non-degree students to the mastering of disciplines is carried out by the Provost's order based on the decision of the Academic Quality Committees of Schools. Personal files of the students shall be transferred to the Learner Service Centre for storage.

5.14. For the period of entrance examinations for applicants, the University shall set up commissions of the Schools for the admission of applicants.

The commissions responsibilities include:

- Conducting interview/entrance examinations for admission of foreign nationals;
- Conducting creative entrance exams for applicants to the International Journalism programme;
- Conducting interview/entrance examinations for admission of foreign citizens to Master's programmes;
- Conducting interview/entrance examinations for admission to doctoral programmes;
- Conducting interview/entrance examinations for admission to shortened term programmes;
- Separate matters on mathematics and English language entrance examinations for graduate and undergraduate programmes.



## **CHAPTER 6. PROCEDURE OF ADMISSION TO MAQSUT NARIKBAYEV UNIVERSITY**

### **6.1. “Early admission” to full-time bachelor’s degree programmes:**

The objectives of this programme are:

- search for the most gifted students who have expressed a desire to pursue higher education at the University;
- assistance in collecting the necessary documents from potential applicants in the period prior to the normal admission deadline.

Early admission applicants must submit the following application package online via <https://lp.mnu.kz/admission>:

- Applicant's ID card;
- Applicant's birth certificate and ID of parent or guardian (if the applicant is a minor)
- 3x4 photo
- UNT certificate (if available)
- A receipt for payment of a one-time lump-sum fee in the amount of 40,000 (Forty thousand) tenge;
- Foreign language certificate (IELTS/TOEFL/Duolingo/CAE/PET/FCE);
- Qaztest certificate (for programmes of the MNU Law School);
- Motivational Letter.

#### **Motivation letter requirements:**

- relevance of the content of the motivation letter;
- literacy;
- uniqueness of the contestant's work;
- font - Times New Roman
- Margins (size) - 12
- Line spacing - 1.5
- Word count - at least 500 words
- The structure of the essay - introduction, main part and conclusion
- Style - official
- Languages - Kazakh, Russian, English.

To applicants who have submitted the required package of documents and participated in the competition for admission to the University, the Admissions Committee sends a written notification.

This notification contains:

- confirmation of acceptance of documents;
- Instructions on the admission process, including possible steps and required steps to complete the application process.

Applicants are obliged to submit original documents according to the list to the Admission Committee of the University. The admission of applicants to bachelor's degree programmes is carried out in accordance with paragraph 6.2.1 of Chapter 6.

### **6.2. Admission to the University for full-time bachelor's degree programmes of study:**

6.2.1. Admission of students to bachelor’s degree programmes at the University is conducted by the Admissions Committee **from 10 to 25 August 2024**.

6.2.2. The following documents must be submitted to the admission committee:

- Document on general secondary (secondary general), technical and vocational (primary vocational or secondary vocational), post-secondary or higher (higher vocational) education (original);

- 3x4 photos (in electronic format and offline);
- medical certificate form 075-U (original);
- fluorography (original);
- vaccination card, 063/U form certificate;
- UNT certificate;
- electronic certificate of educational grant award;
- KEPT results

\* **Note:** for applicants applying to the educational programmes of the MNU Law School, instead of KEPT it is allowed to provide Qaztest certificate confirming the knowledge of the Kazakh language.;

- an international certificate confirming English language proficiency;
- Motivational letter;
- original and copy of ID card, original and copy of birth certificate (if the applicant is a minor);
- receipt for payment of a one-time lump-sum fee;
- copy of the enrolment certificate or military card (for young men enrolling on a full-time basis).

6.2.3 Persons who have documents on technical and vocational, post-secondary education, who have confirmed their qualification and have at least one year of work experience in their speciality shall additionally submit one of the following documents:

- copy of the labour book (the original is provided for verification);
- record of service (list of information on work, employment history of the employee), signed by the employer, certified by the seal of the organisation (if available);
- archive certificate containing information on the employee's labour activity, \
- extract from the unified accumulative pension fund on transferred mandatory pension contributions and information from the State Social Insurance Fund on social contributions made;
- employment contract with the employer's note on the date and reason for its termination;
- extracts from the employer's acts confirming the occurrence and termination of labour relations on the basis of the conclusion and termination of an employment contract;
- extracts from payroll statements of employees;
- payment receipt for the entrance fee.

6.2.4. Persons enrolling in the University or their legal representatives conclude an agreement on the provision of educational services on a paid basis, according to the standard form approved by the executive body - the Board, by signing the 'Application for joining'.

6.2.5. The University enrolls graduates of general secondary education organisations (schools) of the current year, graduates of general secondary education organisations (schools) of previous years, as well as graduates of technical and vocational education, who have scored on the results of UNT not less than 50 points out of 140 points, in the direction of 'Law' not less than 75 points out of 140 points, in the direction of 'Psychology', 'Tourism', 'Hospitality', 'Translation Studies', 'Applied Linguistics' not less than 70 points out of 140 points. At the same time, the minimum level of points for compulsory UNT disciplines is not

less than 5 points for the history of Kazakhstan and not less than 3 points for mathematical literacy and reading literacy, minimum points for specialised subjects and (or) creative examinations are specified in Annex 1.

The history of Kazakhstan and reading literacy are taken into account in the first block of UNT disciplines for the 'Journalism and Reporting' GEP. Persons who have technical and professional, post-secondary education, entering in related fields of higher education training, providing shortened terms of study, who passed UNT and wish to participate in the competition for the award of educational grants of higher education at the expense of the national budget or local budget must score on the results of UNT at least 25 points, including not less than 5 points in general professional discipline and not less than 5 points in a special discipline, with the exception of those entering higher education programmes requiring creative training, the minimum scores for profile subjects are given in (*Annex 2*).

6.2.6. Additional requirements for admission to the educational programmes of MLS, ISE, SLA and ISJ of the University are set out in paragraphs 7, 8, 9, 10 of these Rules.

6.2.7. The enrolment of students of the University is carried out on the basis of the order of the Executive or the person acting as his/her duties.

6.2.8. Documents submitted in a foreign language must have a notarised translation into the Kazakh or Russian languages.

6.2.9. Documents on education, issued by foreign educational organisations, undergo the procedure of recognition (nostrification) in the order established by the legislation of the Republic of Kazakhstan after enrolment of persons, during the first academic period.

6.3. Within ten days from the end of the work of the admission committee, the University shall submit a final report on the organisation and conduct of the admission campaign to the Ministry of Education and Science of the Republic of Kazakhstan.

6.4. Matters not regulated by these Rules shall be subject to consideration by the University Admissions Committee.

## **CHAPTER 7. FOREIGN LANGUAGE ENTRANCE EXAM AND KAZAKH/RUSSIAN LANGUAGE ENTRANCE TEST REQUIREMENTS FOR APPLICANTS**

7.1. For admission to educational programmes (full-time) of the University, one of the mandatory conditions is to pass an international certificate confirming the level of foreign language proficiency (IELTS, TOEFL IBT, Duolingo, Cambridge exam (PET/FCE/CAE), as well as Qaztest or KEPT certificate in Kazakh/Russian languages (*Table 1*).

7.2. Entrance requirements for English language proficiency for admission to the University's educational programmes are listed in Table 1.

The Kazakh/Russian language test is taken to determine the level, information about the language level is required for students to register for Kazakh/Russian language courses (*Table 2*).

**Table 1.**

**Entry requirements for English language proficiency in accordance with the Common European Framework Language System.**

<b>Name of the educational programme</b>	<b>Qaztest</b>	<b>Academic IELTS</b>	<b>TOEFL IBT, Duolingo, PET/FCE/CAE/* (IELTS equivalent)</b>
6B04201 - Law	There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.	There are no English language requirements, but applicants must provide an IELTS/TOEFL IBT/PET/FCE/CAE certificate for further allocation to groups by level	
6B04202 - International Law	There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.	There are no English language requirements, but applicants must provide an IELTS/TOEFL IBT/PET/FCE/CAE certificate for further allocation to groups by level	
6B04111 - BBA in Accounting 6B04114 - BBA in Finance	There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.	No less than 5,0	IBT No less than 35 Duolingo No less than 80 PET No less than 154 FCE No less than 154 CAE No less than 160

<p>6B04112 - BBA in Economics and Data Science</p> <p>6B04115 - BBA in Management</p> <p>6B04116 - BBA in Information Technologies</p> <p>6B04116 - BBA in Marketing</p>			
<p>6B03103 - International Relations</p>	<p>There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.</p>	<p>No less than 5,5</p>	<p>IBT No less than 46  Duolingo No less than 95  PET No less than 162  FCE No less than 162  CAE No less than 162</p>
<p>6B11101 - Hospitality</p> <p>6B11102 - Tourism (duration of study - 4 years)</p>	<p>There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.</p>	<p>No less than 5,0</p>	<p>IBT No less than 35  Duolingo No less than 80  PET No less than 154  FCE No less than 154  CAE No less than 160</p>

<p>6B11101 - Hospitality</p> <p>6B11102 - Tourism (duration of study - 3 years)</p>	<p>There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.</p>	<p>No less than 5,5</p>	<p>IBT No less than46 Duolingo No less than95 PET No less than162 FCE No less than162 CAE No less than162</p>
<p>6B02301 - Translation Studies (English department, duration of study - 4 years)</p>	<p>There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.</p>	<p>No less than 5,0</p>	<p>IBT No less than35 Duolingo No less than80 PET No less than154 FCE No less than154 CAE No less than160</p>
<p>6B02301 Translation Studies (duration of study - 3 years)</p>	<p>There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.</p>	<p>No less than 5,5</p>	<p>IBT No less than46 Duolingo No less than95 PET No less than162 FCE No less than162 CAE No less than162</p>
<p>6B02302 - Applied Linguistics (duration of study - 4 years)</p>	<p>There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.</p>	<p>No less than 5,0</p>	<p>IBT No less than35 Duolingo No less than80 PET No less than154 FCE No less than154 CAE No less than160</p>

6B02302 - Applied Linguistics (duration of study - 3 years)	There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.	No less than 5,5	IBT No less than 46 Duolingo No less than 95 PET No less than 162 FCE No less than 162 CAE No less than 162
6B03101 Psychology (duration of study - 3 years, 4 years)	There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.	There are no English language requirements, but applicants must provide an IELTS/TOEFL IBT/PET/FCE/CAE certificate for further allocation to groups by level	
6B03201 - International Journalism (duration of study - 3 years)	There are no requirements for Kazakh language proficiency, but applicants are required to provide Qaztest certificate or pass KEPT in Kazakh or Russian language for further allocation to groups by level.	No less than 4,0	IBT No less than 30 Duolingo No less than 60 PET No less than 140 FCE No less than 140 CAE No less than 160

**Table 2.**

**Placement test in Kazakh/Russian languages**

<b>Name of the educational programme</b>	<b>Passing the Kazakh/Russian language test</b>	<b>Registration for disciplines after the issuance of the enrolment order</b>
6B02301 - Translation Studies (English department, duration of study - 4 years)  6B02302 - Applied Linguistics (duration of study - 4 years)	not required	According to the chosen specialisation: <ul style="list-style-type: none"> <li>• those who chose the KAZ-ENG language pair are registered for the Kazakh language;</li> <li>• RUS-ENG - registered for Russian language</li> </ul>
6B11101 - Hospitality (duration of study - 4 years)  6B11102 - Tourism (duration of study - 4 years)	Kazakh language entrance test is required	all students are registered in Kazakh depending on the level of Kazakh defined in KEPT
6B02301 - Translation Studies (duration of study - 3 years)  6B02302 - Applied Linguistics (duration of study - 3 years)  6B11102 - Tourism (duration of study - 3 years)  6B03101 - Psychology (duration of study - 3 years)	not required	apply to the advisor during the registration period with an application for re-credit of the discipline



6B03101 Psychology (duration of study - 4 years)	not required	Russian department is registered to Russian language. Kazakh department to Kazakh language
6B04111 - BBA in Accounting 6B04114 - BBA in Finance 6B04112 - BBA in Economics and Data Science 6B04115 - BBA in Management 6B04116 - BBA in Information Technologies 6B04117 - BBA in Marketing 6B03103 - International Relations	Kazakh language entrance test is required	all students are registered to Kazakh depending on the level of Kazakh defined in KEPT
6B04201 - Law	According to the chosen language group of study: those choosing the Russian language department are required to pass the entrance test in the Kazakh language/ those choosing the Kazakh language department are required to pass the entrance test in the Russian language	

6B04202 - International Law	According to the chosen language group of study: those choosing the Russian language department are required to pass the entrance test in the Kazakh language/ those choosing the Kazakh language department are required to pass the entrance test in the Russian language	
6B03201 - International Journalism (duration of study - 3 years)	not required	According to the chosen specialisation: <ul style="list-style-type: none"> <li>➤ those who have chosen the KAZ-ENG language pair are registered to the Kazakh language;</li> <li>➤ RUS-ENG - registered to Russian language</li> </ul>

7.2. In case the applicant's level of English language proficiency is below the required level, the decision on admission to the English language department shall be made on the basis of the decision of the AQC of the School. Admission to enrolment in other disciplines providing for a certain level of foreign language proficiency or in disciplines not corresponding to the language department will be made on the basis of the decision of the respective School. The supervision of the implementation of the decision is entrusted to the advisor of the respective educational programme.

7.3. The applicant has the right to take the Kazakh/Russian language KEPT three times on a paid basis according to the fee schedule.

**The Admission office should be responsible for organising registration for KEPT and recording the number of attempts to pass the KEPT.**

## **CHAPTER 8. RULES AND PROCEDURE FOR ADMISSION OF APPLICANTS TO THE MNU LAW SCHOOL**

8.1. The University's general admission requirements (specified in sections 5,6,7) must be met when applying for admission to the MLS educational programmes.

8.2. An applicant who enters the educational programmes of the MNU Law School and has an Academic IELTS Band Score of 5.5 or higher or its equivalent (Academic IELTS, TOEFL IBT, Cambridge FCE/CAE) will be given credit for the relevant disciplines (see Table 2) with a grade of 100% (A, 'excellent', 4.0) provided that he/she has an IELTS 5.5 in the Writing and Speaking sections (or their equivalents):

**Table 2. Re-credit of disciplines in English language of the MLS EPs**

Name of discipline to be taken for credit	Number of credits	Basis for re-crediting		
		FCE/CAE Scores	IELTS Scores	TOEFL Scores
«Cambridge English: B2 First»  1 semester	5	FCE (Overall Score: 162-175; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 162-175; Writing and Speaking score: 162 and higher)	Overall 5.5 - 6.0  (Speaking and Writing 5.5 and higher)	Overall 46-78  (Writing score 18 and higher, Speaking score 16 and higher)

«Cambridge English: C1 Advanced»  1 semester	5	FCE (Overall Score: 176-184; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 176-184; Writing and Speaking score: 162 and higher)	Overall 6.5  (Speaking and Writing 5.5 and higher)	Overall 79-93 (Writing score 18 and higher, Speaking score 16 and higher)
«Cambridge English: C1+ Advanced» 2 semester	5	CAE (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)	Overall 7.0 and higher  (Speaking and Writing 5.5 and higher)	Overall 94 and higher (Writing score 18 and higher, Speaking score 16 and higher)

8.3 By decision of the Academic Quality Committee, academic credits may be re-credited:

- graduates of the International Baccalaureate Programme and Nazarbayev Intellectual Schools;
- students who have technical professional education in related educational programmes;
- Master's students who have studied disciplines of the Master's educational programme during their Bachelor's studies;
- audits (non-degree), who have mastered the disciplines of the educational programme of Bachelor's or Master's degree, when enrolled as students or Master's students.

The requirements for credit retake are prescribed in the academic catalogue of the School,

#### **8.4 Requirements for admission to full-time education with a shortened period of study.**

8.4.1. Applicants for the 'Law' educational programme on a full-time basis with a shortened term of study are accepted on the basis of secondary vocational education (term of study 3 years).

8.4.2. For admission to the educational grant, the applicant must score on the results of UNT (not less than 50 points), including no less than 5 points in general profile and special disciplines (for each of the subjects);

8.4.3. If there is a qualification indicated in the diploma of secondary vocational education, related to the group of educational programmes **B042 - Law**, the applicant is admitted to the paid department on the basis of an interview with the members of the admission committee of the School. The admission committee of the School makes a decision on admission by 24 August and submits it to the admission committee.

8.4.4. The procedure for admission of applicants to double-diploma/joint programmes, including the procedure and conditions of admission, the list of required documents, is determined by a bilateral agreement with the partner HEI and annexes to this agreement.

## CHAPTER 9. RULES AND PROCEDURE FOR ADMISSION OF APPLICANTS TO THE INTERNATIONAL SCHOOL OF ECONOMICS

9.1. Applicants applying for ISE educational programmes should submit a package of documents to the University Admissions Office (specified in sections 5, 6, 7).

9.2. An applicant who enters ISE educational programmes (except for International Relations) and has an Academic IELTS Band Score of 5.5 or higher or its equivalent (Academic IELTS, TOEFL IBT, Cambridge FCE/CAE) will be given credit for the relevant disciplines (see Table 3) with a grade of 100% (A 'excellent', 4.0) provided that he/she has an IELTS 5.5 in Writing and Speaking sections (or their equivalents):

**Table 3: Re-credit of English language disciplines of ISE EPs (except IR)**

Name of discipline to be taken for credit	Number of credits	Basis for re-crediting		
		FCE/CAE Scores	IELTS Scores	TOEFL Scores
«Cambridge English: B2 First»  1 semester	10	FCE (Overall Score: 162-175; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 162-175; Writing and Speaking score: 162 and higher)	Overall 5.5 - 6.0  (Speaking and Writing 5.5 and higher)	Overall 46-78  (Writing score 18 and higher, Speaking score 16 and higher)
«Cambridge English: C1 Advanced»  1 semester	10	FCE (Overall Score: 176-184; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 176-184; Writing and Speaking score: 162 and higher)	Overall 6.5  (Speaking and Writing 5.5 and higher)	Overall 79-93 (Writing score 18 and higher, Speaking score 16 and higher)
«Cambridge English: C1+ Advanced»  2 semester	10	CAE (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)	Overall 7.0 and higher  (Speaking and Writing 5.5 and higher)	Overall 94 and higher (Writing score 18 and higher, Speaking score 16 and higher)

An applicant who enters the International Relations programme and has an Academic IELTS Band Score of 6.0 or above or its equivalent (Academic IELTS, TOEFL IBT, Cambridge FCE/CAE) will be awarded credit for the relevant courses (see Table 3.1) with a grade of 100% (A, 'excellent', 4.0) provided that he/she has achieved an IELTS 5.5 in the Writing and Speaking sections (or their equivalents):

**Table 3.1. Re-crediting of English language disciplines in International Relations programme**

Name of discipline to be taken for credit	Number of credits	Basis for re-crediting		
		FCE/CAE Scores	IELTS Scores	TOEFL Scores
«Cambridge English: B2 First» 1 semester	10	FCE (Overall Score: 169-175; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 169-175; Writing and Speaking score: 162 and higher)	Overall 6.0  (Speaking and Writing 5.5 and higher)	Overall 60-78  (Writing score 18 and higher, Speaking score 16 and higher)
«Cambridge English: C1 Advanced» 1 semester	10	FCE (Overall Score: 176-184; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 176-184; Writing and Speaking score: 162 and higher)	Overall 6.5  (Speaking and Writing 5.5 and higher)	Overall 79-93  (Writing score 18 and higher, Speaking score 16 and higher)
«Cambridge English: C1+ Advanced» 2 semester	10	CAE (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)	Overall 7.0 and higher  (Speaking and Writing 5.5 and higher)	Overall 94 and higher (Writing score 18 and higher, Speaking score 16 and higher)

**Entrance requirements for the scores of the UNT profile subject - Mathematics:**

EP	Suggested entry requirements by points	In case of failure to achieve the minimum score	Recommendation
BBA in Finance	25 points and above	25 points and above	enrolment
BBA in Accounting		20-24 points	enrolment, without the right to study the disciplines of 'mathematics and profile direction'. Students will have to independently improve the level of knowledge in Mathematics, retake the internal test in December 2024, in case of obtaining a passing score continue their studies. In case of a failing score - retake the test in 6 months or transfer to another programme. In the first semester, this category of students 'who have not achieved the required score in Mathematics' can study up to 30 credits from the GED cycle.
BBA in Economics and Data Science		19 points and below	not recommended for admission to the EP
BBA in IT			
BBA in Management			
BBA in Marketing			

9.3. By decision of the Academic Quality Committee, academic credits may be re-credited for:

- students graduating from the International Baccalaureate Programme and Nazarbayev Intellectual Schools; from students who have completed the Foundation Programme of Nazarbayev University, as well as other foreign universities. Foundation programme of foreign universities will be considered individually depending on the rating of the university.
- students who have technical professional education in related educational programmes in the disciplines of the GED cycle, depending on the language of instruction;
- Master's students who have studied the disciplines of the Master's educational programme during their Bachelor's studies;
- audits (non-degree), who have mastered the disciplines of the Bachelor's or Master's educational programme of the University, when enrolled as students or Master's students. The requirements for the re-crediting of credits are prescribed in the academic catalogues of the Schools.

***Entrance requirements for UNT scores in the subject 'World History' for the specialisation 'International Relations'***

<b>Educational programme</b>	<b>UNT score</b>	<b>Recommendation</b>
International Relations	25 points and above	Enrolment in the EP
	23 to 24 points	If the applicant scores below the required level, the decision on admission is made on the basis of the decision of the AQC of the School.
	Under 22 points	Not recommended for admission to the EP



**CHAPTER 10. RULES AND PROCEDURE FOR ADMISSION OF APPLICANTS TO THE SCHOOL OF LIBERAL ARTS**

10.1 The applicants applying for admission to the SLA educational programmes must submit a package of documents to the University Admissions Committee (specified in Sections 5, 6, 7). The decision on admission to the English-speaking department shall be made in accordance with the following table:

<b>EP</b>	<b>Minimum IELTS level for admission</b>	<b>In case of non-compliance with the entry level English</b>	<b>Recommendation</b>
<b><i>BA in Translation Studies 4 years; BA in Applied Linguistics 4 years</i></b>	5,0	IELTS 4,5 PET 146 and more FCE 146 and more CAE 160 and more Duolingo 65 and more TOEFL 32 and more	Admission to the EP with the condition to take additional English language courses during the semester, retake IELTS (or equivalent FCE, DUOLINGO, TOEFL). As long as the student does not achieve the required score, registration for major disciplines and disciplines in English is not allowed (disciplines discussed with the advisor).
		IELTS 4,0 or less PET 145 or less FCE 145 or less Duolingo 64 or less TOEFL 31 or less	not to enroll to the programme
<b><i>BA in Translation Studies 3 years; BA in Applied Linguistics 3 years</i></b>	5,5	IELTS 5.0 PET 154 and more FCE 154 and more CAE 160 and more Duolingo 80 and more TOEFL 35 and more	Admission to the EP with the condition to take additional English language courses during the semester, retake IELTS (or equivalent FCE, DUOLINGO, TOEFL). As long as the student does not achieve the required score, registration for major disciplines and disciplines in English is not allowed (disciplines discussed with the advisor).

		IELTS 4,5 PET 153 or less FCE 153 or less Duolingo 79 or less TOEFL 34 or less	not to enroll to the programme
<b>BSM in Hospitality 4 years</b>	5,0	IELTS 4,5 PET 146 and more FCE 146 and more CAE 160 and more Duolingo 65 and more TOEFL 32 and more	Admission to the EP with the condition to take additional English language courses during the semester, retake IELTS (or equivalent FCE, DUOLINGO, TOEFL). As long as the student does not achieve the required score, registration for major disciplines and disciplines in English is not allowed (disciplines discussed with the advisor).
		IELTS 4,0 or less PET 145 or less FCE 145 or less Duolingo 64 or less TOEFL 31 or less	not to enroll to the programme
<b>BSM in Hospitality 3 years</b>	5,5	IELTS 5.0 PET 154 and more FCE 154 and more CAE 160 and more Duolingo 80 and more TOEFL 35 and more	Admission to the EP with the condition to take additional English language courses during the semester, retake IELTS (or equivalent FCE, DUOLINGO, TOEFL). As long as the student does not achieve the required score, registration for major disciplines and disciplines in English is not allowed (disciplines discussed with the advisor).
		IELTS 4,5 PET 153 or less FCE 153 or less Duolingo 79 or less TOEFL 34 or less	not to enroll to the programme

10.1 Applicants with Academic IELTS/ TOEFL IBT/ FCE/ CAE/<sup>1</sup> certificates at the appropriate level will be awarded credit for English language courses with a grade of 100% (A; 'Excellent'; 4.0) with a score of an IELTS 5.5 in the Writing and Speaking sections (or their equivalents) according to the following tables:

<sup>1</sup> Only those FCE/CAE/CET/RET certificates obtained by candidates no later than 3 years prior to admission to the University will be considered.

**Table 10.2.1 Credit of disciplines in English language for 'Tourism', 'Hospitality' EPs**

Name of discipline to be taken for credit	Number of credits	Basis for re-crediting		
		FCE/CAE Scores	IELTS Scores	TOEFL Scores
«Cambridge English: B2 First»  1 semester	10	FCE (Overall Score: 162-175; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 162-175; Writing and Speaking score: 162 and higher)	Overall 5.5 - 6.0  (Speaking and Writing 5.5 and higher)	Overall 46-78  (Writing score 18 and higher, Speaking score 16 and higher)
«Cambridge English: C1 Advanced»  1 semester	10	FCE (Overall Score: 176-184; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 176-184; Writing and Speaking score: 162 and higher)	Overall 6.5  (Speaking and Writing 5.5 and higher)	Overall 79-93 (Writing score 18 and higher, Speaking score 16 and higher)
«Cambridge English: C1+ Advanced»  2 semester	10	CAE (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)	Overall 7.0 and higher  (Speaking and Writing 5.5 and higher)	Overall 94 and higher (Writing score 18 and higher, Speaking score 16 and higher)

**Table 10.2.2 Credit of disciplines in English for 'Psychology' EP**

Name of discipline to be taken for credit	Number of credits	Basis for re-crediting		
		FCE/CAE Scores	IELTS Scores	TOEFL Scores

«Cambridge English: B2 First» 1 semester	5	FCE (Overall Score: 162-175; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 162-175; Writing and Speaking score: 162 and higher)	Overall 5.5 - 6.0 (Speaking and Writing 5.5 and higher)	Overall 46-78 (Writing score 18 and higher, Speaking score 16 and higher)
«Cambridge English: C1 Advanced» 1 semester	5	FCE (Overall Score: 176-184; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 176-184; Writing and Speaking score: 162 and higher)	Overall 6.5 (Speaking and Writing 5.5 and higher)	Overall 79-93 (Writing score 18 and higher, Speaking score 16 and higher)
«Cambridge English: C1+ Advanced» 2 semester	5	CAE (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)	Overall 7.0 and higher (Speaking and Writing 5.5 and higher)	Overall 94 and higher (Writing score 18 and higher, Speaking score 16 and higher)

**Table 10.2.4 Credit of disciplines in English language for 'Applied Linguistics'/'Translation Studies' EPs**

Name of discipline to be taken for credit	Number of credits	Basis for re-crediting		
		FCE/CAE Scores	IELTS Scores	TOEFL Scores
Basic foreign language B1 1 semester	10	CAE (Overall Score: 185-199; Writing and Speaking score: 162 and higher)	Overall 7.0-7.6 (Speaking and Writing 5.5 and higher)	Overall 94-109 (Writing score 18 and higher, Speaking score 16 and higher)

Basic foreign language B2 2 семестр	10	CAE (Overall Score: 200 and higher; Writing and Speaking score: 162 and higher)	Overall 8.0 (Speaking and Writing 5.5 and higher)	Overall 110 and higher (Writing score 18 and higher, Speaking score 16 and higher)
----------------------------------------	----	---------------------------------------------------------------------------------	---------------------------------------------------	------------------------------------------------------------------------------------

10.1. At the decision of the Academic Quality Committee, academic credits may be re-credited:

- to students graduating from the International Baccalaureate Programme and Nazarbayev Intellectual Schools;
- students with technical vocational education in related educational programmes;
- students with learning outcomes and positive grades from previous levels of study and other formal education organisations;
- to audits (non-degree) who have mastered the disciplines of a Bachelor's or Master's degree programme, when enrolling as undergraduate or graduate students.

Requirements for re-credit are prescribed in the academic catalogues of the Schools.

**10.2. Requirements for admission to full-time education with a shortened period of study on the basis of secondary vocational education:**

10.2.1. Applicants for 'Applied Linguistics', 'Translation', 'Psychology', 'Tourism', 'Hospitality' educational programmes on a full-time basis with a shortened term of study are accepted on the basis of secondary vocational education (term of study 3 years).

10.2.2. For admission to the educational grant, the applicant must score on the results of UNT (not less than 50 points), including no less than 5 points in general and special disciplines (for each of the subjects);

10.2.3. If the qualification indicated in the diploma of secondary vocational education, related to the selected group of educational programmes (see Annex 12), the applicant is admitted to the fee-paying department on the basis of an interview with the members of the School Admission Committee. The School Admission Committee makes a decision on admission by August 25 and submits it to the Admissions Committee.

10.2.4. Persons who have documents on technical and vocational, post-secondary education, who have confirmed their qualification and have no less than one year of work experience in their speciality, shall additionally submit one of the documents specified in paragraph 6.1.3.

10.3. **Procedure for admission of applicants to double degree/joint programmes**, including the procedure and conditions of admission, the list of required documents, is determined by a bilateral agreement with the partner HEI and annexes to this agreement.

**CHAPTER 11. RULES AND PROCEDURE FOR ADMISSION OF APPLICANTS TO THE INTERNATIONAL SCHOOL OF JOURNALISM**

11.1. Applicants applying for admission to ISJ educational programmes must submit a package of documents to the University Admissions Committee (specified in sections 5, 6, 7). The decision on admission to the English-speaking department shall be made in accordance with the following table:

11.2. An applicant who enters the educational programmes of the International School of Journalism and has an Academic IELTS Band Score of 5.5 or higher or its equivalent TOEFL IBT, FCE/CAE, will be given credit for the relevant disciplines with a grade of 100% (A, 'excellent', 4.0) provided that he/she has an IELTS score of 5.5 in the Writing and Speaking sections (or their equivalents) according to the following tables:

**Table 11.2.1 Credit of English language disciplines in the International Journalism EP**

Name of discipline to be taken for credit	Number of credits	Basis for re-crediting		
		FCE/CAE Scores	IELTS Scores	TOEFL Scores
English General (B1)  1 semester	10	FCE (Overall Score: 162-184; Writing and Speaking score: 162 and higher)  CAE (Overall Score: 162-184; Writing and Speaking score: 162 and higher)	Overall 5.5 and above  (Speaking and Writing 5.5 and higher)	Overall 46 and above  (Writing score 18 and higher, Speaking score 16 and higher)

**11.3 Requirements for admission to full-time education with a shortened period of study on the basis of secondary vocational education:**

11.3.1. For admission to the educational grant, the applicant must score on the results of UNT (not less than 50 points), including No less than 3 and 5 points on general profile and special disciplines on Reading Literacy and History of Kazakhstan respectively;

11.3.2. If the qualification indicated in the diploma of secondary vocational education, related to the selected group of educational programmes (see Annex 12), the applicant is admitted to the fee-paying department on the basis of an interview with the members of the School Admission Committee. The School Admission Committee makes a decision on admission by August 25 and submits it to the Admissions Committee.

11.3.3. Persons who have documents on technical and vocational, post-secondary education, who have confirmed their qualification and have no less than one year of work experience in their speciality, shall additionally submit one of the documents specified in paragraph 6.1.3.

**11.4. Procedure of creative examinations for admission to the International Journalism educational programme**

11.4.1. Admission to studying on the specified educational programme is carried out taking into account the results of creative examinations. To organise and conduct creative examinations, an examination commission shall be established for the period of the examinations.

11.4.2. Persons entering the specified educational programme to take creative examinations shall submit the following documents to the Admission Commission:

- document on general secondary or technical and vocational, post-secondary education (original);
- 2 photo cards of 3x4 centimetres in size;
- copy of identity document;
- UNT certificate (if available);

11.4.3. Applications from applicants for the creative examination are accepted **from June 20 to August 10, 2024**. The creative examination is held **from July 7 to 15 August 15, 2024**. The dates of taking the creative examination for the award of the state educational grant are from July 9 to July 12. Dates of taking the exam for fee-paying applicants from **August 12 to August 15**.

11.4.4. The form of creative examinations is established in accordance with Annex 1. Programmes of creative examinations shall be developed by ISJ and approved by the Chairperson of the HEI Admission Committee.

11.4.5. Applicants take creative examinations at the university of their choice.

11.4.6. For persons having secondary or technical and professional, post-secondary education, entering a group of educational programmes of higher education, requiring creative training, points on the history of Kazakhstan and Reading literacy (language of instruction) are taken into account.

11.4.7. The schedule of creative examinations (form of examination, date, time and place of examination, counselling) is approved by the Chairman of the Admissions Committee and brought to the attention of applicants before the beginning of admission of documents.

11.4.8. Admission to the auditorium (room) of the creative examinations is carried out upon presentation of an identity document. At the same time, creative examinations shall be held in classrooms (rooms) equipped with video and (or) audio recordings.

11.4.9. Before the start of the creative examinations, applicants will be given the examination material and the procedure for drawing up the cover sheets, as well as the start and end times of the creative examinations, the time and place of the announcement of the results, and the procedure for submitting an application for appeal will be explained.

11.4.10. Creative examinations for applicants with documents on general secondary or technical and vocational, post-secondary education are evaluated on a 50-point system.

11.4.11. The results of the creative examination shall be formalised by the score sheet, the protocol of the commission in free form and handed over to the executive secretary of the Admissions Committee (his/her deputy) for the announcement of the results. The protocol of the commission shall be signed by the chairman and all present members of the commission.

11.4.12. The results of the creative examinations are announced on the day of the examination.

11.4.13. For the period of the examinations, in order to comply with the requirements for the creative examination, to resolve disputes, to protect the rights of persons taking the relevant examinations, an appeal committee consisting of an odd number of members, including its chairperson, shall be established by order of the head of the EPHPE.

11.4.14. The application for appeal shall be submitted to the Chairman of the Appeal Commission personally by the person who took the special or creative examination, which is accepted until 13.00 hours of the day following the announcement of the results of the special or creative examination and is considered by the Appeal Commission within one day.

11.4.15. The decision of the appeal commission shall be deemed competent if no less than two thirds of its members are present at the meeting. The decision on an appeal about disagreement with the results of a special or creative examination shall be made by a majority of votes of the members of the commission who are present. In case of equality of votes of the members of the appeal commission, the chairperson's vote shall be decisive. The work of the appeal commission shall be formalised in a protocol signed by the chairperson and all present members of the commission.

11.4.16. 11.4.16. On the day of completion of the creative examination, the staff of the Admission Commission shall transfer to the information system of the National Testing Centre of the Ministry of Science and Higher Education of the Republic of Kazakhstan the results of the creative examination of the applicants for participation in the competition for awarding the educational grant of higher education at the expense of the republican budget and (or) enrolment in the EPHPE on paid tuition.

**11.4.17. The holders of the educational grant** for groups of creative educational programmes of higher education are enrolled in the EPHPE **in which they passed the creative examination.**

## **CHAPTER 12. RULES OF ADMISSION TO MASTER'S AND DOCTORAL STUDIES**

12.1. Requirements for applicants:

12.1.1. According to the Model rules of admission to training in educational organisations implementing educational programmes of postgraduate education (Order of the Minister of Education) Acceptance of applications for admission to the Master's programme is from June 1 to July 8 and from 28 October 28 to November 10 of the calendar year.

Admission of applications to doctoral studies is from July 3 to August 3 and from October 25 to November 10 of the calendar year. Entrance examinations for groups of educational programmes in doctoral studies are held from August 4 to 20 and from November 19 to December 11 of the calendar year.

Admission to master's and doctoral studies - until August 28 and from December 26 to January 10 (winter admission) of the calendar year.

Acceptance of applications for admission to the Master's programme at the university for participation in the CT is carried out through the website of NTC MSHE RK.

Acceptance of applications entering doctoral studies at the university for participation in CT is carried out through the website of NTC MSHE RK.

12.1.2. The CT is held from July 20 to August 10 and from November 18 to December 11 of the calendar year. In accordance with Annex No. 2 of the Order No. 600 and the University's Policy, persons who have mastered a relevant or related professional higher education programme with a volume of no less than 240 ECTS (European Credit Transfer and Accumulation System) are admitted to the Master's programme; if the applicant's speciality does not correspond to the chosen programme or is not related, it is mandatory to



have a work experience of no less than 3 years in the chosen programme. Exceptions are interdisciplinary programmes.

12.1.3. Persons entering the scientific and pedagogical Master's degree programme, pass the CT, including a test in a foreign language (English, German, French), a test on the profile of groups of educational programmes, a test to determine readiness for studying in Kazakh or Russian. Persons entering the profile Master's degree programme take the CT, including a test on the profile of groups of educational programmes of choice in the Kazakh or Russian language.

12.1.4. The passing score for admission to the scientific-pedagogical Master's programme under the state educational order and on a paid basis is 75 points, to the profile Master's programme - 30 points.

12.1.5. Persons entering the Master's programme with the English language of study take a CT, including a test on the profile of groups of educational programmes in English and a test to determine the readiness to study by choice in Kazakh or Russian or English language.

The CT is conducted by the National Testing Centre of the Ministry of Science and Higher Education of the Republic of Kazakhstan at the points of CT determined by the Ministry of Science and Higher Education of the Republic of Kazakhstan (hereinafter - MSHE).

A certificate is issued based on the results of the CT. It is not allowed to retake the CT in the year of its passing. Conducting CT is carried out in accordance with the Rules approved by the authorised body in the field of education.

12.1.6. Persons who have received documents on education in foreign educational organizations, in accordance with paragraph 5 of the Standard Rules of admission to training in educational organizations, implementing professional training programs of postgraduate education, for admission to master's and doctoral studies in accordance with the received level of education and profile of training must undergo the procedure of recognition or nostrification of documents on education and provide the admission committee with a certificate of recognition/nostrification of documents on education. Documents on education issued by foreign educational organisations are recognised in the territory of the Republic of Kazakhstan in accordance with international treaties (agreements). Documents in a foreign language shall be provided with a notarised translation into Kazakh or Russian language.

12.1.7. Persons applying to the Master's degree programme in the fields of 'Social Sciences', 'Business and Management' are exempted from the CT to the Master's degree programme with English as the language of instruction if they have an international certificate of passing the standardised Graduate Record Examinations (GRE) test with scores according to Annex 2 of the Model Rules for admission to study in educational organisations implementing educational programmes of postgraduate education.

12.1.8. Persons who have no less than five years of experience in a managerial position in accordance with the register of political and administrative civil servants, the register of civil servants in the relevant sectors or no less than ten years of experience in the relevant profile of the educational programme of the profile Master's degree are admitted on a fee-paying basis according to the results of the interview conducted by the Admission Committee of the University.

## **12.2. List of documents**

12.2.1. Persons entering the Master's programme submit the following documents to the HEI:

- document on higher education (original, when submitting documents to the admission committee);
- copy of identification document;
- 6 3x4 photos (online and original);
- medical certificate of the form 075-U (the original);
- fluorography (original);
- a copy of the certificate of passing the Comprehensive Test;
- receipt for payment of a one-time lump-sum contribution.

## **12.3. Foreign language entrance requirements**

12.3.1. Persons holding one of the international certificates confirming foreign language proficiency in accordance with the Common European Framework of Reference for Languages (standards) are exempted from the CT foreign language test for Master's programmes in the following languages:

### **English language:**

- IELTS/International English Language Tests System - at least 6.0;
- Test of English as a Foreign Language Institutional Testing Programme (TOEFL IBT), threshold score of at least 60;
- Deutsche Sprachprüfung für den Hochschulzugang (DSH, Niveau B2/level B2), TestDaF-Prüfung (Niveau B2/level B2);

### **French language:**

Test de Français International™ - (TFI at least level B2 in reading and listening sections), Diplôme d'Études en Langue française (DELFL, at least B2 level), Diplôme Approfondi de Langue française (DALF, at least B2 level), Test de connaissance du français (TCF, at least B2 level).

## **12.4. Requirements for admission to ISE Master's programmes.**

12.4.1. Persons entering the Master's programme with the English language of instruction, take a CT, including a test on the profile of groups of educational programmes in English and a test to determine the readiness to study by choice in Kazakh or Russian, or English language.

12.4.2. The test to determine readiness for learning includes a test of critical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (analysis of academic and popular science texts, identification of hidden patterns, cause-and-effect relationships), as well as a test of profile disciplines.

Those who enter the Master's programme in a non-related field and successfully pass the entrance examinations are recommended to master the prerequisites of the programmes according to the requirements specified in the ISE academic catalogue. By the decision of the Academic Quality Committee, academic credits may be re-credited on an individual basis:

- GARP professional certificates holders (FRMI, FRMII, FRM holder), CFA (CFA Level I, CFA candidate II, CFA candidate III, CFA holder);
- Master's students who have studied the disciplines of the Master's programme during their Bachelor's studies;
- Master's students studying on a CFA Institute-recognised bachelor's programme 'Finance' (CFA University Affiliation Partner status) may apply for up to 15 credits of course re-credit upon admission to a master's programme 'Finance' if the outcomes of the courses are the same.
- Master's students who have studied on the Bachelor's programme with English language of instruction may apply for re-credit of disciplines upon admission to the Master's programme 'Economics' if the outcomes of the disciplines coincide;
- students (non-degree) who have mastered the disciplines of a Bachelor's or Master's degree programme, when enrolling as an undergraduate or graduate student according to the academic policy for non-degree students.

## **12.5. Requirements for admission to the MLS Master's programmes**

12.5.1. Persons entering the Master's programme take a CT, including a test in a foreign language (English, German, French), a test on the profile of groups of educational programmes, a test to determine the readiness for studying by choice in the Kazakh or Russian language.

12.5.2. Persons entering the Master's programme with the English language of education take a CT, including a test on the profile of groups of educational programmes in English and a test to determine the readiness to study by choice in Kazakh or Russian, or English language.

The compulsory condition for registration for International Business Law - Double Diploma Programme with Vytautas Magnus University (Lithuania), Law of International Trade, Finance and Economic Integration - Double Diploma Programme with Higher School of Economics (Moscow), LLM in International Economic Law - Double Diploma Programme with Halle-Wittenberg University (Germany) is passing an internal interview.

12.5.3. The test to determine readiness for learning includes a test of critical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (analysis of academic and popular science texts, identification of hidden patterns, cause-and-effect relationships), as well as a test of profile disciplines.

12.5.4. Persons entering the Master's programme in a non-related specialty and successfully passing the entrance examinations must master the prerequisites according to the requirements of the programmes of the MLS.

### **12.5.5. Requirements for admission to the Master's programmes of the SLA**

12.5.6. Persons entering the Master's programme with the English language of instruction, take a CT, including a test on the profile of groups of educational programmes in English and a test to determine the readiness to study by choice in Kazakh or Russian, or English language.

12.5.7. The test to determine readiness for learning includes a test of critical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (analysis of academic and popular scientific texts, identification of hidden patterns, cause-and-effect relationships), as well as a test of profile disciplines.

12.5.8. Persons entering the Master's programme in a non-related specialty who have successfully passed the entrance examinations are recommended to master the prerequisites of the programmes according to the requirements specified in the table below:

<b>Educational programme</b>	<b>1st discipline</b>	<b>Number of ECTS</b>	<b>2nd discipline</b>	<b>Number of ECTS</b>
Translation Studies	Theory of translation	3	Fundamentals of the language theory	3
Applied Linguistics	Theoretical grammar	3	History of the English Language	3
Counselling Psychology	General psychology	3	Psychology of personality and individual differences	3

Academic credits may be re-taken at the discretion of the Academic Quality Committee:

- to master's students who have studied the disciplines of the Master's educational programme during their Bachelor's studies;
- audits (non-degree) who have mastered the disciplines of a Master's degree programme, when enrolled as an undergraduate or graduate student, but not more than 40 academic credits per academic year.

## **12.6. Doctoral studies**

12.6.1. To the Doctoral programme persons with a Master's degree and work experience of at least 1 (one) year, who have completed a relevant or related professional postgraduate study programme of at least 120 ECTS are admitted.

12.6.2. Applicants applying for doctoral programmes must submit the following documents to the Admissions Committee:

- justification of the planned dissertation research, agreed with the intended domestic or foreign academic adviser;
- copy of ID card;
- document on education (original);

- an international certificate confirming proficiency in a foreign language in accordance with the Common European Framework of Reference (standards) for foreign language proficiency;
- list of scientific and scientific-methodological works (if any);
- 6 3x4 photos (original and online);
- medical certificate form 075-U (original);
- fluorography (original);
- A personal personnel record sheet and a document confirming employment (for persons with work experience);
- receipt for payment of a one-time lump-sum payment.

12.6.3. Persons who have received documents on education in foreign educational organisations, in accordance with p. 9-1 of the Standard rules of admission to study in educational organisations implementing professional training programmes of postgraduate education, for admission to master's and doctoral studies in accordance with the obtained level of education and profile of training should undergo the procedure of recognition or nostrification of documents on education and submit to the admission committee a certificate of recognition/nostrification of documents on education.

Documents on education issued by foreign educational organisations shall be recognised in the territory of the Republic of Kazakhstan in accordance with international treaties (agreements).

12.6.4. Those entering doctoral studies provide international certificates confirming foreign language proficiency in accordance with the Common European Framework of Reference (standards) for foreign language proficiency:

**English language:**

- IELTS (International English Language Tests System) - no less than 5,0;
- Test of English as a Foreign Language Institutional Testing Programm (TOEFL ITP) - no less than 417 points;

*Those who have a certificate (TOEFL ITP (Test of English as a Foreign Language Institutional Testing Programme) take an additional English language proficiency test prior to the doctoral entrance examination.*

*The number of test tasks of the additional English language proficiency test is 100 questions. The maximum number of points is 100 points.*

*The additional English language proficiency test is assessed in the form of a 'pass' or 'fail'. No less than 75 points are required to obtain 'pass' grade.*

*Additional English language proficiency testing is conducted by NTC in organisations determined by the authorised body in the field of education.*

*The date, time and place of the additional English language proficiency test are communicated to the applicants via their personal account.*

English language:

- Test of English as a Foreign Language Institutional Testing Programm Internet-based Test (TOEFL IBT) - no less than 35;
- Test of English for International Communication - no less than 550;
- Duolingo English Test - no less than 80;

**German language:**

- Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau B1/B1 level), TestDaF-Prüfung (Niveau B1/ B1 level);

**French language:**

- Test de Francais International™ (TFI - at least level B1 in reading and listening sections), Diplome d'Etudes en Langue francaise (DELFL, B1 level), Diplome Approfondi de Langue francaise (DALF, B1 level), Test de connaissance du francais (TCF - no less than B1 level).

**12.7. Selection procedure for doctoral programmes.**

Candidates are firstly interviewed at the university's campus in an online format.

The Doctoral Entrance Examination is conducted in a computer-based format.

Entrance examination in computer format for groups of educational programmes of doctoral studies is held in the organisations determined by the authorised body in the field of education. Entrance examination to doctoral studies in computer format shall consist of:

- 1) writing an essay;
- 2) test of readiness for doctoral studies;
- 3) answers to examination questions on the profile of the educational programme group.

The final grade is a set of points obtained by summing up the results of evaluation of essays, test of readiness for doctoral studies, answers to examination questions on the profile of the group of the educational programme.

Training on doctoral programmes by citizens of the Republic of Kazakhstan is possible on a free of charge basis or on a paid basis (at the expense of citizens' own funds and other sources).

12.8.1. Admission of persons to doctoral studies is carried out on the basis of an international certificate confirming foreign language proficiency in accordance with the common European competences (standards) of foreign language proficiency and following the results of the entrance examination on the profile of the group of educational programmes of doctoral studies and scoring no less than 75 points out of a possible 100 points.

12.8.2. For doctoral studies under the state educational order on a competitive basis those applicants who have scored no less than 75 points on the entrance exam are enrolled.

In case of the same indicators of competitive points, scientific achievements corresponding to the profile of the chosen speciality are taken into account: scientific publications, including in rating scientific editions; certificates of scientific developments; certificates of awarding scientific scholarships, grants; certificates/diplomas for participation in scientific conferences and competitions, work experience in the speciality.

## **12.9. Admission of foreign citizens to master's and doctoral programmes**

Admission of foreigners to Master's degree programmes, doctoral studies is carried out on a fee-paying basis. Obtaining of free postgraduate education by foreigners on a competitive basis in accordance with the state educational order is determined by international treaties of the Republic of Kazakhstan, except for the scholarship programme for Master's degree programmes.

The admission of foreign citizens to study at EPHPE or scientific organisations on a paid basis is carried out based on the results of the interview conducted by the admission commissions of EPHPE or scientific organisations during the calendar year. Enrolment of foreign citizens is carried out in accordance with the academic calendar 5 (five) days before the beginning of the next academic period.

12.9.1. For foreign nationals, the entrance examinations include:

- Interview.

### **12.9.2. International students wishing to enrol in a master's or doctoral programme at the University must attach the following documents:**

- Diploma with a supplement on graduation from a Bachelor's or Master's programme (original);
- 6 photos 3x4 cm;
- medical certificate form 075-U (original);
- fluorography (original);
- Certificate confirming the level of knowledge of a foreign language (if available);
- Educational grant award certificate (if available);
- copy of identity document (original documents must be brought with you);
- criminal record certificate;
- documents submitted in a foreign language must have a notarised translation into Kazakh or Russian language;
- receipt for payment of the admission fee.

*Persons who have received education documents in foreign educational institutions, in accordance with p. 5 of the Standard Rules for admission to study in educational institutions implementing professional training programmes of postgraduate education, for admission to master's and doctoral studies in accordance with the level of education and profile of training should undergo the procedure of recognition or nostrification of education documents and provide the admission committee with a certificate of recognition / nostrification of education documents.*

*Documents on education issued by foreign educational organisations shall be recognised in the territory of the Republic of Kazakhstan in accordance with international treaties (agreements).*

*Documents in a foreign language shall be submitted with a notarised translation into Kazakh or Russian language.*

Documents according to the above list should be sent electronically to the Admissions Office email: [admission@mnu.kz](mailto:admission@mnu.kz) for review by **July 25, 2024**.

### 12.9.3. Visa support and contract signing.

Registration of students from visa-free countries is carried out by LSD staff. Registration of students from visa-free countries is carried out by managers of the International Cooperation Department.

The Admissions Manager sends the student an official letter of invitation from the University by mail and a visa support number to apply for a visa at the Embassy of Kazakhstan in their home country.

In the absence of the applicant in Kazakhstan, it is possible to sign the contract in his/her country and send the signed contract by mail to the Admissions Committee for further procedure (in this case, the costs of postal services are covered by the applicants). It is also possible to sign the contract online.

After obtaining a visa, the applicant must arrive in the country no later than August 24, 2024 and pay the tuition fee for 1 semester. Before arrival, the applicant must send a scanned version of the ticket and visa in his/her passport to the manager of the Admissions Office. During the day (or the next day) upon arrival in the country, the applicant must register in the LSD/ICD and Migration Service logbook.

12.9.4. Dormitory. The applicant applies for a dormitory through the Platonus automated information system or through the manager of the Admissions Office.

## **CHAPTER 13. UNIVERSITY ADMISSION REQUIREMENTS FOR FOREIGN CITIZENS FOR BACHELOR'S DEGREE PROGRAMMES**

13.1. Admission of foreign citizens to educational programmes is carried out on the basis of the applicant's application and the results of entrance examinations conducted by the admission committee of the University.

### *Before the interview:*

- passport copy;
- original document on general secondary, technical and vocational (primary and secondary vocational, post-secondary) or higher education (certificate/diploma with attachment);
- documents submitted in a foreign language must have a notarised translation into Kazakh or Russian. If the applicant is under 18 years of age, a copy of the birth certificate must be provided and the mandatory presence of one of the parents, with the provision of a birth certificate;
- criminal record certificate.

### *After the interview:*

- 3x4 photos;
- medical certificate form 075-U (original);
- fluorography (original);
- commission decision protocol;
- motivational letter;
- an international certificate confirming English language proficiency;
- receipt for payment of a one-time lump-sum payment.



13.2. The applicant may submit copies of documents online by sending them to the Admissions Office email: [admission@mnu.kz](mailto:admission@mnu.kz), whereby the applicant undertakes to provide the original documents upon admission to the Admissions Office.

13.3. Documents on education issued by foreign educational organisations shall undergo the procedure of recognition (nostrification) in the order established by the legislation after enrolment of persons during the first semester of study.

Documents submitted in a foreign language must have a notarised translation into Kazakh or Russian.

13.4. Deadlines for submission of documents:

- for citizens with visa regime until August 1, 2024;
- for citizens with visa-free regime until August 15, 2024 years.

### **13.5. Interview with foreign applicants.**

Interviews with applicants are conducted by the School Admissions Committees. Within three days, the applicant is notified of the results of the interview (in the list on the website, individually by e-mail).

The applicant receives confirmation of the decision of the committee, instructions for obtaining a visa, Platonus AIS login and information on obtaining medical insurance.

### **13.6. Visa support and contract signing.**

Registration of students from visa-free countries is carried out by LSD staff. Registration of students from visa-free countries is carried out by managers of the International cooperation department.

The Admissions Manager sends the student an official University invitation letter and visa support number by mail to apply for a visa at the Embassy of Kazakhstan in their home country.

If the applicant is outside the territory of the Republic of Kazakhstan, it is possible to sign the contract in his/her own country and send the signed contract by mail to the Admission Committee for further procedure (in this case, the costs of postal services are covered by the applicants).

After obtaining a visa, the applicant must arrive in the country no later than August 20, 2024 and pay the tuition fee for 1 semester. Before arrival the applicant must send a scanned version of the ticket and visa in his/her passport to the manager of the Admissions Office. During the day (or the next day) upon arrival in the country, the applicant must register in the LSD/ICD and Migration Service logbook.

### **13.7. Dormitory.**

The applicant applies for a dormitory through the Platonus automated information system or through the manager of the Admissions Office.

### 13.8 Mathematics knowledge requirements

For admission of international applicants to the educational programmes 6B04111 - BBA in Accounting, 6B04114 - BBA in Finance, 6B04112 - BBA in Economics and Data Science, 6B04115 - BBA in Management, 6B04116 - BBA in Information Technology, 6B04116 - BBA in Marketing of ISE passing the internal exam in Mathematics is required. If an applicant submits GMAT certificates to the Admissions Office, as well as documents confirming the completion of International Baccalaureate (IB) and Cambridge International AS and A Level qualification (CIE), he/she is exempted from taking the internal exam.

**Table 5 Entrance requirements for mathematics**

<b>Educational programme</b>	<b>Internal examination</b>	<b>GMAT</b>	<b>IB</b>	<b>Cambridge test</b>
6B04111 - BBA in Accounting 6B04112 - BBA in Economics and Data Science 6B04114 - BBA in Finance 6B04115 - BBA in Management 6B04116 - BBA in IT 6B04116 - BBA in Marketing	25 points out of 40	30% out of 100%	B-	B-

## CHAPTER 14. OTHER TERMS AND CONDITIONS

14.1. Any changes and additions shall be made to these Rules only upon agreement with the Chairman of the Board of MAQSUT NARIKBAYEV UNIVERSITY. The original of this document shall be kept in the Marketing and Sales Department, copies certified in accordance with the established procedure are handed over to the heads of structural subdivisions.

**List of educational programmes for enrolment to full-time education at MAQSUT  
NARIKBAYEV UNIVERSITY JSC (indicating profile subjects of unified national  
testing and threshold scores)**

<b>Group of educational programmes</b>	<b>Code and name of educational programmes</b>	<b>Profile subject 1</b>	<b>Profile subject 2</b>	<b>Language department</b>
B036 Translation Studies	6B02301 Translation Studies	World History (no less than 5 points)	Иностранный язык (no less than 5 points)	English
B036 Translation Studies	6B02302 Applied Linguistics	World History (no less than 5 points)	Иностранный язык (no less than 5 points)	English
B041 Psychology	6B03101 Psychology	Biology (no less than 5 points)	Geography (no less than 5 points)	Kazakh / Russian
B042 Journalism and reporting	6B03202 International Journalism	Creative examination (Essay) (no less than 25 points)	Creative examination (Vocational aptitude test interview) (no less than 25 points)	Kazakh / Russian
B044 Management and administration	6B04115 BBA in Management	Geography (no less than 5 points)	Mathematics (no less than 25 points)	English
B044 Management and administration	6B04116 BBA in IT	Geography (no less than 5 points)	Mathematics (no less than 25 points)	English
B045 Audit and taxation	6B04111 BBA in Accounting	Geography (no less than 5 points)	Mathematics (no less than 25 points)	English

B046 Finance, economics, banking and insurance business	6B04112 BBA in Economics and Data Science	Geography (no less than 5 points)	Mathematics (no less than 25 points)	English
B046 Finance, economics, banking and insurance business	6B04114 BBA in Finance	Geography (no less than 5 points)	Mathematics (no less than 25 points)	English
B075 Marketing and Advertising	6B04117 BBA in Marketing	Geography (no less than 5 points)	Mathematics (no less than 25 points)	English
B049 Law	6B04201 Law	World History (no less than 5 points)	Fundamentals of law (no less than 10 points) <sup>8</sup>	Kazakh / Russian
B049 Law	6B04202 International Law	World History (no less than 5 points)	Fundamentals of law (no less than 10 points) <sup>8</sup>	Kazakh / Russian
B091 Tourism	6B11101 Hospitality	Geography (no less than 5 points)	Foreign language (no less than 5 points)	English
B091 Tourism	6B11102 Tourism	Geography (no less than 5 points)	Foreign language (no less than 5 points)	English
B140 International relations and diplomacy	6B03103 International Relations	World History (no less than 25 points)	Foreign language (no less than 30 points)	English

*The applicants who scored less than 10 points in UNT in 'Fundamentals of Law' subject, are admitted to the programmes of the MNU Law School conditionally and at the end of training in the first semester must successfully master the discipline 'Theory of State and Law' with a final grade not lower than C+; 70%; 2,33. Until this requirement is fulfilled, they are not subject to transfer to subsequent courses.*

**List of educational programmes for which MAQSUT NARIKBAYEV UNIVERSITY enrolls students for shortened terms of studies**

a) on the basis of secondary vocational education (full-time education)

<b>Group of educational programmes</b>	<b>Code and name of educational programmes</b>	<b>General vocational discipline</b>	<b>Specialised discipline</b>	<b>Language department</b>	<b>Term of study</b>
B036 Translation Studies	6B02301 Translation Studies	Kazakh language/ Russian language	Foreign language	English	3 years
B036 Translation Studies	6B02302 Applied Linguistics	Kazakh language/ Russian language	Foreign language	English	3 years
B041 Psychology	6B03101 Psychology	History of Kazakhstan	Fundamentals of psychology	Kazakh/ Russian	3 years
B049 Law	6B04201 Law	Fundamentals of the theory of state and law	Civil Law of the Republic of Kazakhstan	Kazakh/ Russian	3 years
B091 Tourism	6B11101 Hospitality	Geography	Organisation of tourism activities	English	3 years
B091 Tourism	6B11102 Tourism	Geography	Organisation of tourism activities	English	3 years

**List of School of Liberal Arts Master's degree programmes for admission (with indication of profile disciplines of complex testing for admission to the Master's programme)**

<b>Code</b>	<b>Name of educational programme</b>	<b>Term of study</b>	<b>Profile subject 1</b>	<b>Profile subject 2</b>	<b>Language department</b>
<b>Group of educational programmes</b>					
<b>M056 Translation Studies , simultaneous interpretation</b>					
7M02301	Translation Studies	1 year	Translation theory	Professionally oriented foreign language	English
7M02321	Translation Studies	2 years			English
<b>M059 Foreign philology</b>					
7M02322	Applied Linguistics	2 years	Fundamentals of language theory	Professionally oriented foreign language	English
<b>M066 Psychology</b>					
7M03101	Counselling Psychology	1 year	General psychology	Psychology of development	Russian
		2 years			

**List of International School of Economics Master's degree programmes for admission (with indication of profile disciplines of complex testing for admission to the Master's programme)**

<b>Code</b>	<b>Name of educational programme</b>	<b>Term of study</b>	<b>Profile subject 1</b>	<b>Profile subject 2</b>	<b>Language department</b>
<b>Group of educational programmes</b>					
<b>M070 Economics</b>					
7M04 142	Economics	2 years	Business economics	Macroeconomics	English

**M074 Finance, banking and insurance business**

7M04 124	Finance	2 years	Fundamentals of finance	Corporate Finance	English
-------------	---------	------------	----------------------------	-------------------	---------

**List of MNU Law School Master's degree programmes for admission  
(with indication of profile disciplines of complex testing for  
admission to the Master's programme)**

Code	Name of educational programme	Term of study	Profile subject 1	Profile subject 2	Language department
<b>Group of educational programmes</b>					
<b>M078 Law</b>					
M078 Law	Law	1 year	Theory of State and Law	Case study	Russian
	Law	2 year s			Russian
	International Law	1 year	Theory of State and Law	Case study	Russian
	International Law	2 year s			Russian
	Competitive Law	1 year	Theory of State and Law	Case study	Russian
	IT in Law	1 year	Theory of State and Law	Case study	Russian
	Intellectual Property and Business Law	1 year	Theory of State and Law	Case study	English/ Russian

**List of MAQSUT NARIKBAYEV UNIVERSITY Master's and Doctoral programmes**

Group of educational programmes	Code and name of educational programmes	Term of study	Language department
---------------------------------	-----------------------------------------	---------------	---------------------

M056 Translation Studies	7M02301 Translation Studies	1 year	English
M056 Translation Studies	7M02321 Translation Studies	2 years	English
M059 Foreign philology	7M02322 Applied Linguistics	2 years	English
M066 Psychology	7M03101 Counselling Psychology	1 year	Russian
M066 Psychology	7M03101 Counselling Psychology	2 years	Russian
M070 Economics	7M04142 Economics	2 years	English
M072 Management and administration	7M04150 Master of Business Administration	2 years	English /Russian
M072 Management and administration	7M04151 Executive MBA	1 year	English /Russian
M074 Finance, banking and insurance business	7M04124 Finance	2 years	English
M078 Law	7M04201 Law	1 year	Russian
M078 Law	7M04211 Law	2 years	Russian
M078 Law	7M04202 International Law	1 year	English
M078 Law	7M04212 International Law	2 years	English
M078 Law	7M04207 Competitive Law	1 year	English
M078 Law	7M04208 IT in Law	1 year	English
M078 Law	7M04210 Intellectual property and Business Law	1 year	English/ Russian
D072 Management and administration	8D04150 PhD in Business Administration	3 years	English /Russian
D078 Law	8D04201 Law	3 years	Russian
D070 Economics	8D04101 Economics	3 years	English



**Correspondence of related groups of Bachelor's degree EPs and specialisations of technical and vocational, post-secondary education:**

Name of higher education programmes	Specialisations and qualifications in technical and vocational education	
	Specialisation and qualification codes	Name of specialisations and qualifications
<b>B049 Law</b>		
<b>6B04201 – Law (Term of study – 3 years)</b>	0201000	Jurisprudence
	020101 3	Lawyer
	020102 3	Legal Counsel
	0202000	Law enforcement
	020201 3	Lawyer
	0203000	Patenting
	020301 3	Technician
<b>B036 Translation Studies</b>		
<b>6B02301 - Translation Studies (Term of study – 3 years) /6B02302 - Applied Linguistics (Term of study – 3 years)</b>	<b>0111000</b>	<b>Basic secondary education</b>
	011108 3	Foreign language teacher
	<b>0512000</b>	<b>Translation Studies (by type)</b>
	051201 3	Translator/Interpreter
	051202 3	Interpreter guide
	051201 3	Translator/Interpreter
	051202 3	Interpreter guide
<b>B037 Philology</b>		
<b>6B02303 Kazakh-English languages and linguistics (Term of study – 3 years)</b>	<b>0111000</b>	<b>Basic secondary education</b>
	011101 3	Teacher of Kazakh language and literature
	011102 3	Teacher of Russian language and literature
	011103 3	Teacher of Uyghur language and literature
	011104 3	Teacher of Uzbek language and literature
	011108 3	Foreign language teacher
	051202 3	Interpreter guide
<b>B041 Psychology</b>		
<b>6B03101 Psychology (Term of study – 3 years)</b>	<b>0102000</b>	<b>Organisation of educational work (by level)</b>
	010201 3	Teacher of supplementary education
	010202 3	Organising teacher
	010206 4	Applied Bachelor of educational organisation
	<b>0103000</b>	<b>Physical education and sport</b>
	010302 3	Physical education teacher
	010303 3	Sports coach-teacher
	010304 3	Adaptive physical education teacher
	010305 4	Applied Bachelor of Physical Education
	<b>0105000</b>	<b>Primary education</b>
	010501 3	Teacher of primary education

	010502 3	Teacher of informatics in primary education
	010503 3	Foreign language teacher of primary education
	010504 3	Teacher of self-discovery
	010508 3	Primary education teacher with English language skills
	010509 3	Teacher of informatics in primary education with knowledge of English language
	010510 4	Applied Bachelor of Primary Education
	<b>0108000</b>	<b>Musical education</b>
	010801 3	Music teacher in pre-school and basic secondary education organisations
	<b>0109000</b>	<b>Life Safety and Valeology</b>
	010901 3	Teacher of Basic Life Safety and Valeology of Basic Secondary Education
	<b>0111000</b>	<b>Basic Secondary Education</b>
	011101 3	Teacher of Kazakh language and literature
	011102 3	Teacher of Russian language and literature
	011103 3	Teacher of Uyghur language and literature
	011104 3	Teacher of Uzbek language and literature
	011105 3	A teacher of self-discovery
	011106 3	Maths teacher
	011107 3	Physics teacher
	011108 3	Foreign language teacher
	011109 3	Informatics teacher
	011110 3	A teacher of self-discovery with knowledge of the English language
	011111 3	Maths teacher with knowledge of English
	011112 3	Physics teacher with knowledge of English
	011114 3	Art teacher
	011113 4	Applied Bachelor of Basic Secondary Education
	<b>0112000</b>	<b>Islamic studies</b>
	011202 3	A teacher of the fundamentals of Islam
<b>B042 - Journalism and reporting</b>		
<b>6B03202 International Journalism</b>	<b>011100 0</b>	<b>Basic secondary education</b>
	011101 3	Teacher of Kazakh language and literature
	011102 3	Teacher of Russian language and literature
	011103 3	Teacher of Uyghur language and literature
	011104 3	Teacher of Uzbek language and literature
	011108 3	Foreign language teacher
	011113 4	Applied Bachelor of Basic Secondary Education
<b>B091 Tourism</b>		

<b>6B1102 – Tourism (Term of study – 3 years)</b>	<b>0508000</b>	<b>Catering organisation</b>
	050806 3	Technological manager
	<b>0511000</b>	<b>Tourism (by industries)</b>
	051104 3	Manager
	<b>0512000</b>	<b>Translation Studies (by types)</b>
	051201 3	Translator/Interpreter
	051202 3	Interpreter guide
	<b>0521000</b>	<b>Hospitality: Management of a restaurant/hotel</b>
	052101 3	Service Manager
	<b>0522000</b>	<b>Organisation and maintenance of events</b>
	052201 3	Event Organisation Manager
	<b>1226000</b>	<b>Technology and organisation of production of products of catering enterprises</b>
	122603 3	Technologist
	122604 3	Engineering Technician
	122606 4	Applied Bachelor of Technology and Organisation of production of food products in catering enterprises

**Scale for converting GRE international standardised test scores to CT scores in English language Master’s programmes**

International standardised GRE test			Comprehensive testing	
Test sections	Scores for ‘Humanities’ and ‘Social Sciences’ directions	Scores for ‘Business and Management’ direction	Types of test	Scores
Quantitative Reasoning	no less than 155 points	no less than 160 points	Test to determine readiness for learning	30
			Test on the profile of the group of educational programmes	70

**Internal entrance exam for the International School of Economics Master's degree programme in ‘Finance’**

<b>BLOCK 1 - Maths section(Quantitative)</b>	<b>Task 1 - Problem Solving</b>
<b>BLOCK 2 – Data Sufficiency Problem</b>	<b>Task 1 - Analysing quantitative problems</b>
<b>Time (min)</b>	<b>120</b>
<b>Minimum score</b>	<b>By decision of the International School of Economics admissions committee</b>

<b>Educational programme</b>	<b>Minimum score</b>
<b>School of Liberal Arts</b>	
6B02301 Translation Studies	<b>125</b>
6B02302 Applied Linguistics	
6B03101 Psychology	<b>120</b>
6B11101 Hospitality	<b>120</b>
6B11102 Tourism	
<b>MNU Law School</b>	
6B04201 Law	<b>120</b>
6B04202 International Law	
<b>International School of Economics</b>	
6B03103 International Relations	<b>120</b>
6B04111 BBA in Accounting	<b>120</b>
6B04112 BBA in Economics and Data Science	<b>120</b>
6B04114 BBA in Finance	
6B04115 BBA in Management	<b>120</b>
6B04116 BBA in Information Technologies	
6B04117 BBA in Marketing	<b>120</b>
<b>International School of Journalism</b>	
6B03202 International Journalism	<b>100</b>

## **Rules for the KAZGUU (KEPT) Kazakh/Russian language entrance examination.**

### **Candidates are required to:**

- Register for the KEPT exam at <https://lp.mnu.kz/admission>;
- Make payment for the exam and attach the receipt of payment in the registration form;
- Check the email for a link to the exam (sometimes the email goes to Spam);
- Connect via the link sent to the mail on the appointed day between 9:30 and 9:50 am;
- Prepare an identity document (original) and a full electronic receipt of payment in pdf format (according to the fee schedule\*);
- Listen carefully and follow the instructions given during the examination;
- Inform the examiner immediately if there are technical problems;

### **Candidates are prohibited from:**

- Violate the regulations of the examination;
- Use auxiliary materials, mobile phones and other electronic devices other than the computer on which the examination will be taken;
- Make noise before or during an exam;
- Switch off the camera;
- Talking to other candidates during the examination;
- Cheating during an exam;
- Go to other pages in the Internet browser;
- Discuss and disclose the content of the examination.


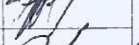




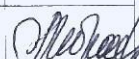
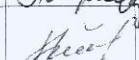
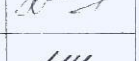
### **It's also worth keeping in mind that:**

- If found to be in violation of academic integrity, exam results will be cancelled.
- A candidate who violates one or more of these rules will be disqualified from the KEPT examination, and no refund of examination fees will be made;
- All parts of the English, Kazakh/Russian language exams are held on the same day according to the established timetable.

**The cost of participation in the entrance exam is paid according to the fee schedule of MAQSUT NARIKBAYEV UNIVERSITY, with which you can get acquainted in the Admissions Office or on the official website.**

**Приложение А**  
(обязательное)

Лист согласования

Должность	ФИО	Дата	Подпись
Первый заместитель Председателя Правления	Кудайбергенов Г.Б.		
Заместитель Председателя Правления	Мухамеджан Е.А.		
Заместитель Председателя Правления	Карбозова А.Б.		
Провост (Ректор)	Пен С.Г.		
Директор (Декан) Высшей школы права	Бектибаева О.С.		
Директор (Декан) Международной школы экономики	Кемельбаева С.С.		
Директор (Декан) Высшей гуманитарной школы	Ибраева А.Б.		
Директор (Декан) Международной школы журналистики	Жамалова А.Т.		
Руководитель Управления правового обеспечения	Крушинский М.А.		
Главный бухгалтер– руководитель Отдела бухгалтерского учета.	Увалиева Б.Б.		