

MNU Research Fellow Competition Plan

1. Announcement of the competition

- Date: September 9th, 2024
- Description: The official announcement of the MNU Research Fellow competition is posted on the university's official website, social media and sent out via email.
- Committee formation period: September 9th - September 13th, 2024 (1 week)
- Responsible: Vice-Provost.

2. Application period

- Deadline: September 9th - September 23rd, 2024 (2 weeks)
- Description: Candidates shall submit the required documents, including:
 - Academic CV
 - Letter of motivation
 - Research plan
 - Recommendation letters (at least one)
- Responsible: Candidates, Secretary of the Committee.

3. Preliminary evaluation of applications

- Deadline: September 24 - October 1, 2024 (1 week)
- Description: The selection committee reviews the submitted applications and evaluates them based on academic achievement, research potential and the quality of the proposed research plan.
- Evaluation criteria: Based on a pre-established score system.
- Responsible: Committee.

4. Shortlisting of applicants

- Date: until October 7th, 2024
- Description: Based on the results of the preliminary assessment, the committee forms a short-list of candidates (30 per cent of candidates) to be admitted to the next stage..
- Responsible: Committee.

5. Interview with candidates

- Deadline: October 9th - October 11th, 2024 (3 days)
- Description: Shortlisted candidates are invited for an interview and presentation of their research projects. The committee members ask questions to assess the research potential and motivation of the candidates.
- Responsible: Committee.

6. Final decision

- Date: October 14th, 2024
- Description: The Committee summarises the results of the competition, determines the winning candidates and approves the list of scholarship holders. The decision is conclusive and is approved by the protocol of the committee.
- Responsible: Committee, Chairperson.

7. Announcement of the competition results

- Date: October 15th, 2024
- Description: The results of the competition are published on the university's official website and sent to the candidates by e-mail. Successful candidates are invited to sign a scholarship agreement.
- Responsible: Vice-Provost, Secretary of the Committee.

8. Signing of agreements and start of the Fellowship Programme

- Date: October 18th, 2024
- Description: Successful candidates sign scholarship agreements and the scholarship programme officially begins.
- Commencement of payments: from November 1st, 2024.
- Responsible: Legal Support Department, Accounting Office, Fellows.

9. Reporting & Monitoring

- Semi-Annual Reports: During the fellowship period, fellows are required to submit semi-annual reports on their activities.
- ● Responsible: Fellows, Committee.